



# Sequoia Humane Society

## Woofstock 2022

Vendor Registration Application  
 Saturday, August 13<sup>th</sup>, 12pm-6pm at Halvorsen Park, Eureka

Date \_\_\_\_\_

Business/Organization name \_\_\_\_\_

Contact person \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Resale Sales Tax Number or Non-Profit Tax ID Number \_\_\_\_\_

Type of Booth Area Requested:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Non-Profit /    | <b>Free</b>   | Please make check payable to:<br><b>Sequoia Humane Society</b> |
| <input type="checkbox"/> Commercial      | <b>\$60</b>   |  |
| <input type="checkbox"/> Commercial Food | <b>\$60 or 10% of sales (<i>whichever is greater</i>)</b> |  |
| <input type="checkbox"/> Sponsor         | <b>See attached</b>                                       |  |

**Send your completed application, Vendor Questionnaire, Vendor Agreement, City of Eureka Hold Harmless Agreement, and fees prior to July 15<sup>th</sup>, 2022 to:**

**Sequoia Humane Society  
 ATTN: Woofstock Committee  
 6073 Loma Avenue  
 Eureka, CA 95503  
 development@sequoiahumane.org**

**You will be notified upon receipt of your application and fees.**

|   |               |   |
|---|---------------|---|
| <u>For Office Use Only:</u>   |               |   |
| Completed Vendor Application Received: <input type="checkbox"/>       | Date: _____   | Authorized: _____                               |
| City of Eureka Waiver of Liability Received: <input type="checkbox"/> | Date: _____   | Sent to City on: _____                          |
| Payment Received: <input type="checkbox"/>                            | Amt: \$ _____ | Date: _____ Non-Profit <input type="checkbox"/> |

# VENDOR QUESTIONNAIRE

## Woofstock 2022

Thank you for your participation in Woofstock 2022. Please take a moment to fill out the questions below to help us develop the best possible venue layout and fulfill any special requests you may have. SHS will not be providing anything to set up your booth space without advanced request. All materials needed for setup need to be provided by your business or organization. Power is not available at booth spaces, so please do not bring electronic devices unless they have an alternate power source.

If you are selling merchandise, do you have proper re-sale license and other required licenses?

Yes \_\_\_ No \_\_\_

If no, please explain \_\_\_\_\_

How much space is needed for your booth \_\_\_\_\_  
(Maximum Space is 10x10 unless prior arrangements are made – please be as specific as possible to assist in layout)

Please describe the information, products &/or services you will be presenting at your booth, and note any special requests you may have:

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Would you like to rent a table(s)? (\$15/each)

Yes \_\_\_ No \_\_\_

If "Yes", how many? \_\_\_\_\_

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Set up time for vendors will be from 10:00am to 11:45am on Saturday, August 13<sup>th</sup>, 2022. You may also set up your tent, tables & chairs on Friday, August 12<sup>th</sup>. Overnight security will be present Saturday night. SHS is not responsible for the loss or damage to inventory or equipment. All vehicles must be removed from the event site no later than 11:45 a.m. on Saturday. Vendors should remain set up until the official ending of the event (8 p.m. Saturday). Valuables should not be left in booths unattended during the event. Arrangements for special positioning of booths must be requested in advance. Special arrangements are not guaranteed unless they are agreed upon in writing prior to the event date. Any special requests must be submitted no later than two weeks prior to the event date. SHS will not provide insurance to cover booth related operations. **Vendors must submit both a Sequoia Humane Society AND City of Eureka waiver of liability form with their vendor application. All booth fees, insurance and registration forms must be received by July 28<sup>th</sup>, 2022**

**VENDOR AGREEMENT  
Woofstock 2022**

**Sequoia Humane Society Waiver of Liability Form**

\_\_\_\_\_ (Referred to hereafter as “VENDOR”) agrees to defend, pay on behalf of and hold harmless the Sequoia Humane Society, their directors, officers, agents and employees, from all claims of whatsoever nature or kind, including those brought by employees, volunteers, agents or subcontractors of said VENDOR, relating to the event, to be held Saturday August 13<sup>th</sup>, 2022, in Eureka, California, in which said VENDOR will be participating.

VENDOR agrees to defend and pay all costs in defending these claims, including attorney fees. Further, VENDOR agrees to maintain public liability and property damage insurance to cover the obligations set forth above. If VENDOR does not have insurance coverage VENDOR assumes personal responsibility for any damage or injury sustained while participating in the above activity.

If insured, VENDOR shall furnish a certificate of insurance to the Sequoia Humane Society showing that a qualified insurance carrier provides for the above obligations and requirements, and showing the City of Eureka and the Sequoia Humane Society as additional insured on such insurance.

\_\_\_\_\_  
Name of Vendor

\_\_\_\_\_  
Name of authorized person signing for vendor [Print]

\_\_\_\_\_  
Signature of person signing vendor agreement

\_\_\_\_\_  
Date of signature

\_\_\_\_\_  
Sequoia Humane Society [Authorized representative]

Date of signature